

## Copying & Copyright for users with a visual impairment

The Copyright (Visually Impaired Persons) Act 2002 allows exceptions to the usual copyright guidelines, and the creation of accessible copies, which provide improved access to the work for visually impaired people. There are certain conditions, some of which are summarised below:

- The College must own at least 1 original copy of the item that is being copied.
- The publisher must be covered by the CLA License.
- You can make whatever transcription, copy or format changes you require, to enable improved access to the work, eg. Braille, enlarged photocopies or speech synthesis
- Before making the copy, you must ensure that an accessible format copy isn't already commercially available. Please check this on the RNIB Reveal database at [www.revealweb.org.uk](http://www.revealweb.org.uk)
- Electronic copies can be created & stored on a computer system for as long as required, but the original copy must be kept with it whilst the electronic copy is in use.
- Copies must not be edited or bound.
- You may not make further copies for third parties, or publish/sell the accessible copy.
- You must respect the literary/artistic integrity or the item, and

may not alter it in any way.

- Copies can be made on behalf of another person, provided it is for personal use.
- The accessible copy must contain full bibliographic information (author, title, publisher, edition, date)

### Who is entitled to make accessible copies?

A “visually impaired person” is defined as someone:

- Who is blind.
- Who has an impairment of visual function which cannot be improved, by use of corrective lenses, to a level that would normally be acceptable for reading without a special level or kind of light.
- Who is unable, through physical disability, to hold or manipulate a book.
- Who is unable, through physical disability, to focus or move their eyes to the extent that would normally be acceptable for reading.

**People with perceptual or cognitive disorders such as dyslexia or dyspraxia or hearing impairments are not entitled to make accessible copies**

For further details, please visit the CLA website at [www.cla.co.uk](http://www.cla.co.uk)

**Visit** the Library at [www.ucpmarjon.ac.uk/facilities/library](http://www.ucpmarjon.ac.uk/facilities/library)

**Email** the library on [libraryenquiries@marjon.ac.uk](mailto:libraryenquiries@marjon.ac.uk)

**Telephone** the library on 01752 761145