

Programme Specification Definitive Document

1. Basic Information

1.1 Awarding Institution:	Plymouth Marjon University
1.2 Teaching Institution:	Plymouth Marjon University
1.3 Locus of Delivery:	Plymouth Marjon University Marjon University Cornwall
1.4 Final Award Title:	MA, PgCert
1.5 FHEQ Level:	7
1.6 Programme Title:	Master of Education The following pathways are available: Education Education (Coaching, Mentoring & Leadership) Education (Disability) Education (Educational Leadership)
1.7 Mode and Duration of Study:	Full Time – 1 year Part Time – 2 years OR 3 years (avail for: Coaching, Mentoring & Leadership only)
1.8 School:	Education
1.9 HECoS Code:	100459
1.10 Collaborative Provision Arrangement:	N/A
1.11 Admission Criteria:	Normal University entrance criteria apply (please refer to the website for further details). International students will be expected to meet the English language requirements of IELTS 6.5 or equivalent. Non-standard applications are also welcome and careful consideration will be given to those who can present a case based on their career history, experience and other learning.
1.12 Accrediting Professional Body/PSRB	N/A
1.13 QAA Subject Benchmarking Group(s):	N/A
1.14 Other External Points of Reference:	Framework for Higher Education Qualifications (FHEQ); UK Professional Standards Framework; Masters degree characteristics.
1.15 Language of Study (for learning, teaching and assessment):	English
1.16 Work-Based Learning Arrangements:	N/A
1.17 Arrangements for Distance Learning:	N/A
1.18 Original Date of Production:	June 2019
1.19 Date of Commencement:	September 2020

2. Programme Outline

The MA Education enables students to develop their critical, practice-iterated professional development in fields of study and research which reflect the University's key academic strengths and expertise in education and education-relevant fields.

The MA Education is aimed at two distinct student communities:

1. Graduates who wish to embark on a full-time programme of Master's level study;
2. Practitioners who require a Masters' programme which is flexible, part-time and practice-centred.

Offering opportunities to study for a generic award (MA Education) or a subject-specialist pathway, the MA Education remains responsive to the rapidly and continually changing needs of education and education-relevant professionals.

In each of the pathways, students study a 'research core' of 90 credits comprising EDCM53 Research Design (30 credits) and EDCM57 Dissertation (60 credits), with the exception of students who study the MA Education (Coaching, Mentoring & Leadership), who are exempt from module EDCM53 as they will study PCMM52. PCMM52 is a research module which covers the following content: the 'ologies, research paradigms, methodologies, methods, data analysis and ethics. The assessment for this module is a 7,500 word research project.

3. Distinctive Features

The distinctive ethos of the MA Education builds on the University's reputation as a high-quality, values-informed provider in the South West, renowned for supporting excellence in professional practice. The programme offers learning informed by a strong emphasis on values-driven learning and development so that students can make a significant contribution to the intellectual, cultural, social, spiritual and economic life of the communities they serve.

- A blended learning approach to delivery which provides flexibility for busy, fulltime and/or part-time professionals to engage in PG study.
- The balance of developing theoretical understanding alongside applied, reflective practice so that each informs the other, and students are supported to apply their learning to practice.
- The over-arching focus on student-focused, practice-iterated professional development.

4. Programme Aims

The MA Education aims to:

- Enhance students' ability to reflect upon and critique intellectual professional practice through a values-informed lens underpinned by respect, inclusivity and social justice;
- Enable students to identify and critically explore enhancements in professional practice through research and other scholarly activities;
- Encourage, facilitate and advance students' high-level, subject-specialist knowledge to the forefront of their discipline to enable progression to doctoral research (where appropriate);
- Enable students to become facilitators and/or leaders of change in their current and/or future professional setting/s, implementing outcomes which will transform knowledge and practice.

5. Programme Learning Outcomes

Knowledge & understanding:

By the end of this programme students should be able to demonstrate:

1. In-depth and systematic understanding of relevant theories, subject-focused knowledge and values-based perspectives which inform specific practice settings;
2. A comprehensive and critical understanding of research and theory-based methodologies and methods;
3. Enhanced awareness of the ethical dilemmas associated with practice-based research;
4. Comprehensive application and critique of reflective and evaluative practice to their work.

Intellectual skills:

By the end of this programme students should be able to demonstrate:

1. The ability to synthesise and apply complex knowledge and information innovatively within the forefront of discipline-specific discourse;
2. Critical evaluation of research, scholarship and the ability to contest knowledge and practice (own and others);
3. The ability to identify and argue alternative theoretical approaches;
4. Initiative and originality in problem-solving;
5. High levels of autonomy in undertaking study, research and decision-making.

Practical skills:

By the end of this programme students should be able to demonstrate:

1. Advanced ability to critically engage with highly complex and specialist organisations/settings;
2. High-level personal initiative and new insights into values-informed practice;
3. The ability to adapt to change and/or manage and lead change if required;
4. Advanced subject expertise in fields relevant to their current and/or future professional practice.

Transferable / key skills:

By the end of this programme students should be able to demonstrate:

1. Advanced ability to understand how to reflect on professional practice;
2. The ability to identify and utilise effectively an extensive range of learning resources to advance scholarship and research;
3. The ability to undertake and successfully complete tasks autonomously within set timelines and to prioritise;
4. The ability to exercise self-critical, reflective and independent learning, identifying and managing requirements for professional and personal development.

6. Learning and Teaching Methods

A range of approaches to learning and teaching is utilised, as appropriate for the level of the programme and its content. Learners are expected to demonstrate independence and initiative throughout by undertaking on-going research and identifying additional, relevant scholarly and wider reading pertinent to their own particular areas of interest.

In summary, learning and teaching methods utilised during the programme fall under the broad headings used in the table below:

Method	Description
Blended learning	An approach which facilitates off-campus learning through digital scholarship, normally supported by a Virtual Learning Environment and other electronic resources, utilising software such as Panopto.
Case studies	Students are expected to critique and evaluate case studies in order to illustrate key learning points from different contexts.
Critical reflection	Students engage in critical reflective practice and activities to highlight areas of academic, personal and professional strength and development.
Digital learning or scholarship	Students are expected to critically engage with a wide range of resources available through the internet and other forms of electronic media.
Group work/action learning sets	Students may be set specific tasks to work on in groups and/or they may be asked to form action learning sets (virtual or face-to-face) from which they can offer support and coaching to each other.
Independent study/self-directed study	Students are expected to work autonomously at times and carry out their own research and scholarly activity based on their own study foci.
Lectures/whole group lectures	Subject introduced and delivered by the teacher in a specific time which transmits information.
Workshops	Students are directed to the focus of study for the workshop and supported in developing critical engagement through teacher delivered, guest delivered, and peer delivered input.
Peer review and learning or peer group study	Students observe peers' academic work in order to provide critical and constructive feedback to develop new learning.
Personal & professional development planning	Students are expected to consider their own personal and professional interests and needs when identifying a focus for their specific research projects.
Supported independent study	Activities where a student conducts research or another identified learning activity either on their own and/or with tutor support (face-to-face or otherwise).
Tutorials	One-to-one or group session with the module tutor(s). They can either be a chance for a student or group to ask specific questions, or for a more general discussion.
Work-based tasks	Students may be asked to carry out specific learning activities which relate to their professional working environments.
Virtual Learning Environment	A software system designed to support teaching and learning in an educational setting.

6.1 Learning Enhancement

Whilst learners are expected to demonstrate independence and initiative as participants on the programme, it is still important that they are provided with appropriate resources to do so. To this end, digital materials are used extensively which, together with critical reflection (as individuals and with peers) and innovative and participative approaches to learning and teaching

during workshops, ensure that learning is enhanced in ways that are appropriate for the programme level and content. Workshops and lectures held on campus throughout the year enhance students' learning through opportunities to engage with a wider, cross- professional community of Masters' students, facilitating peer learning and/or practice- based, informal learning in order to complement, inform and enhance independent study and research.

6.2 e-Learning

Digital materials and resources are used extensively during the programme via the virtual learning environment. This includes extensive reading lists, shared tutor and participants' presentations, PowerPoint presentations, questionnaires, videos and other digital resources. These resources are all made available via the virtual learning environment. Many students elect to form their own informal learning and peer support communities through their work settings and private use of social media.

7. Modes of Assessment

Assessment follows normal University regulations and policies and is undertaken through students submitting work for marking, moderation and external examination, typically utilising a range of 'assessment for learning' modes. In all modules, the titles and focus of assessments are drawn from and informed by students' professional development needs and discussed and approved with University Tutors. Comprehensive formative and summative feedback is provided to students throughout the programme.

Method	Description
Case Study	An in-depth exploration of a specific phenomenon/a within a particular context.
Coursework	This could comprise a small-scale action research project or an essay.
Critical review of literature	A critical discussion of relevant literature and research in response to a particular theme set by the module tutor.
Critical review of a policy document	A critical evaluation of a particular policy document relevant to the module content being studied.
Dissertation	A substantive, independent, research-focused dissertation which makes an identifiable and innovative contribution to knowledge and practice.
Essay	An independently studied, academic piece of writing on an approved topic of the student's choice, the writing and structure of which is supported with tutorial guidance.
Independent Study	A small-scale study (literature based) on a particular topic related to the module content.
Portfolio	Students present a paper-based or electronic portfolio evidencing and appending achievement against module learning and assessment outcomes.

Reflective Journal	A compilation of reflective notes, comments, illustrations etc that are recorded by the student on a particular topic(s) outlined by their module tutor.
Reflective Writing	A piece of narrative and/or several shorter narratives/extracts where the student reflects on particular aspects of their own practice and/or the practice of others in relation to the module content.
Research Poster	Students produce a research poster which presents assessment information against the module learning and assessment outcomes.
Research Project	A small-scale research project based on an aspect of coaching and/or mentoring practice within the student's professional setting.

8. Exemptions to University Regulations

N/A

9. Work-Based Learning/Placement Learning

N/A

10. Programme Structure

Programme structure for both full-time and part-time students is dependent upon students' prior accredited learning, professional and subject interests and any requirements relating to specific pathway/s and/or modules, in accordance with the pathways outlined in section 2 and option modules where appropriate. The University accepts accreditation of accredited, prior, certificated or experiential learning to a maximum of 90 credits.

Typically, students following the MA Education full-time will complete 180 credits within 1 year. Students following the MA Education part-time will complete 180 credits in two or three years (depending on whether they are eligible for and making use of the PG student loan).

It is possible for students to exit with respective awards at specific points e.g. on the successful completion of 60 credits, students can choose to exit with a PG Certificate (Education); with 120 credits students can opt to exit with a PG Diploma (Education) and the full MA Education (with appropriate pathway title) is awarded on successful completion of 180 credits.

Level 7

MA Education (generic pathway):

Module Code	Module Title	Credits	Assessment	Semester/ Term	Compulsory/ Optional	Condonable/ Non- Condonable
EDCM53	Research Design	30	100% Coursework	Semester A	Compulsory	Non- Condonable
EDCM56	Small Independent Supported Study	30	100% Coursework	Semester B	Compulsory	Non- Condonable

EDCM55	Becoming a Reflective Practitioner	30	100% Coursework	Semester A	Compulsory	Non-Condonable
EDCM54	Values-Based Education	30	100% Coursework	Semester B	Compulsory	Non-Condonable
EDCM57	Dissertation	60	100% Coursework	Semester C	Compulsory	Non-Condonable

Key: Semester X = A & B

MA Education (Coaching, Mentoring & Leadership pathway):

Module Code	Module Title	Credits	Assessment	Semester/ Term	Compulsory/ Optional	Condonable/ Non-Condonable
PCMM51	Advanced Coaching & Mentoring	30	100% Coursework	Semester X	Compulsory	Non-Condonable
PCMM52	Coaching & Mentoring in Practice	30	100% Coursework	Semester X	Compulsory	Non-Condonable
EDCM56	Small Independent Supported Study	30	100% Coursework	Semester B	Compulsory	Non-Condonable
EDCM58	Leadership in Context	30	100% Coursework	Semester A	Compulsory	Non-Condonable
EDCM57	Dissertation	60	100% Coursework	Semester C	Compulsory	Non-Condonable

Key: Semester X = A & B

MA Education (Disability pathway):

Module Code	Module Title	Credits	Assessment	Semester/ Term	Compulsory/ Optional	Condonable/ Non-Condonable
EDCM53	Research Design	30	100% Coursework	Semester A	Compulsory	Non-Condonable
EDCM56	Small Independent Supported Study	30	100% Coursework	Semester B	Compulsory	Non-Condonable
EDCM59	Disability & Society: An integrative approach to disability and impairment	30	100% Coursework	Semester B	Compulsory	Non-Condonable
EDCM60	Disability & Society: Theorising disability in local contexts	30	100% Coursework	Semester A	Compulsory	Non-Condonable

EDCM57	Dissertation	60	100% Coursework	Semester C	Compulsory	Non-Condonable
------------------------	--------------	----	-----------------	------------	------------	----------------

Key: Semester X = A & B

MA Education (Educational Leadership pathway):

Module Code	Module Title	Credits	Assessment	Semester/ Term	Compulsory/ Optional	Condonable/ Non-Condonable
EDCM53	Research Design	30	100% Coursework	Semester A	Compulsory	Non-Condonable
EDCM56	Small Independent Supported Study	30	100% Coursework	Semester B	Compulsory	Non-Condonable
EDCM61	Strategic Leadership & Governance in Education	30	100% Coursework	Semester A	Compulsory	Non-Condonable
EDCM62	Leadership in Educational Contexts	30	100% Coursework	Semester B	Compulsory	Non-Condonable
EDCM57	Dissertation	60	100% Coursework	Semester C	Compulsory	Non-Condonable

Key: Semester X = A & B

- A definitive module descriptor is required for each module

Delivery Pattern

It is important to note that the MA Education, MAEd -Educational Leadership and MAEd-Disability pathways are offered as full-time (one year) and part-time (up to 3 years) routes at Plymouth Marjon University campus.

The MA Education and MAEd - Educational Leadership pathways are only offered as part-time (over 2 years) routes at Marjon Cornwall Campus (Truro).

The MA Education (Coaching, Mentoring & Leadership) pathway is offered at Plymouth Marjon University campus and Marjon University Cornwall campus. It is delivered as a part-time (up to 3 years) route only. This is largely due to the fact that a pre-requisite for participation in this programme is the successful completion of the PG Certificate in Coaching & Mentoring (which is designed and validated as a one year, part-time, stand-alone programme).

At the admissions stage, all applications will be for the MAEd (but students will specify whether they want to study at the Plymouth Marjon campus or the Marjon Cornwall campus in Truro). Discussions between applicants and the Programme Leader/tutors will take place to identify which pathway would be the most appropriate based on an applicant's qualifications, experience and interests e.g. a newly qualified teacher is likely to find the MAEd the best option whereas a middle leader or senior leader within an educational setting may find the MAEd (Educational Leadership) or the MAEd (Coaching, Mentoring and Leadership) more appropriate.

Full-time (12 months) Plymouth Marjon Campus – MA Education (Generic, Disability & Educational Leadership)

Pathway	Taught Input	Duration and Modules
MA Education	Up to 6 Saturday workshops; 10 twilight sessions and 1:1 tutorials	Semester A - EDCM53, EDCM55 Semester B - EDCM56, EDCM54 Semester C – EDCM57
MA Education (Disability)	Up to 6 Saturday workshops; 10 twilight sessions and 1:1 tutorials	Semester A - EDCM53, EDCM60 Semester B - EDCM56, EDCM59 Semester C - EDCM57
MA Education (Educational Leadership)	Up to 6 Saturday workshops; 10 twilight sessions and 1:1 tutorials	Semester A - EDCM53, EDCM61 Semester B - EDCM56, EDCM62 Semester C - EDCM57

Part-time (24 months) MA Education (Generic, Disability, Educational Leadership)

Year 1

Pathway	Taught Input	Duration and Modules
MA Education	Up to 6 Saturday workshops and 1:1 tutorials.	Semester A - EDCM53 Semester B - EDCM56, EDCM54
MA Education (Disability)	Up to 6 Saturday workshops and 1:1 tutorials.	Semester A - EDCM53 Semester B - EDCM56, EDCM59
MA Education (Educational Leadership)	Up to 6 Saturday workshops and 1:1 tutorials.	Semester A - EDCM53 Semester B - EDCM56, EDCM62

Year 2

Duration	Taught Input	Module
MA Education	Up to 6 Saturday workshops and 1:1 tutorials.	Semester A - EDCM55 Semester C - EDCM57
MA Education (Disability)	Up to 6 Saturday workshops and 1:1 tutorials.	Semester A – EDCM60 Semester C – EDCM57
MA Education (Educational Leadership)	Up to 6 Saturday workshops and 1:1 tutorials.	Semester A – EDCM61 Semester C – EDCM57

Part-time (24 months) Plymouth Marjon University campus MA Education (Coaching, Mentoring & Leadership)

Year 1

Duration	Taught Input	Module
Semester X (A&B)	4 Saturday workshops and 1:1 tutorials (face to face, via Phone/Skype).	PCMM51
Semester B	6 Saturday workshops and 1:1 tutorials (face to face, via Phone/Skype).	EDCM56
Semester X (B&C)	3 Saturday workshops and 1:1 tutorials (face to face, via Phone/Skype).	PCMM52

Year 2

Duration	Taught Input	Module
Semester A	6 Saturday workshops and 1:1 tutorials (face to face, via Phone/Skype).	EDCM58
Semester C	6 Saturday workshops and 1:1 tutorials (face to face, via Phone/Skype).	EDCM57

Part-time (36 months) Plymouth Marjon University campus MA Education (Coaching, Mentoring & Leadership)

Year 1

Duration	Taught Input	Module
Semester X (A & B)	7 Saturday workshops across the academic year; 1:1 tutorials (Face to Face, via Phone/Skype)	PCMM51
Semester X (B & C)	7 Saturday workshops across the academic year; 1:1 tutorials (Face to Face, via Phone/Skype)	PCMM52 Postgraduate Certificate in Coaching & Mentoring

Year 2

Duration	Taught Input	Module
Semester A	Up to 6 Saturday workshops across the academic year and 1:1 tutorials.	EDCM58
Semester B	Up to 6 Saturday workshops across the academic year and 1:1 tutorials.	EDCM56

Year 3

Duration	Taught Input	Module
Semester C	Up to 6 Saturday workshops across the academic year and 1:1 tutorials.	EDCM57 MA Education (Coaching, Mentoring & Leadership)

Structure and Points of Progression – Full time (one year)

MA Education (Full time 1 year)

Module Code	Module Title	Credits	Delivery Sequence	Assessment Point	Progression Point
EDCM53	Research Design	30	1	Dec	
EDCM54	Values-Based Education	30	2	July	Postgraduate Certificate
EDCM56	Small Supported Independent Study	30	3	May	
EDCM55	Becoming a Reflective Practitioner	30	4	Dec	Postgraduate Diploma
EDCM57	Dissertation	60	5	July	MA Education

MA Education (Disability) (Full time 1 year)

Module Code	Module Title	Credits	Delivery Sequence	Assessment Point	Progression Point
EDCM53	Research Design	30	1	Dec	
EDCM60	Disability & Society: Theorising disability in local contexts	30	2	Dec	Postgraduate Certificate

EDCM56	Small Supported Independent Study	30	3	May	
EDCM59	Disability & Society: An integrative approach to disability and impairment	30	4	July	Postgraduate Diploma
EDCM57	Dissertation	60	5	July	MA Education (Disability)

MA Education (Educational Leadership) (Full time one year)

Module Code	Module Title	Credits	Delivery Sequence	Assessment Point	Progression Point
EDCM53	Research Design	30	1	Dec	
EDCM61	Strategic Leadership & Governance in Education	30	2	Dec	Postgraduate Certificate
EDCM56	Small Supported Independent Study	30	3	May	
EDCM62	Leadership in Educational Contexts	30	4	July	Postgraduate Diploma
EDCM57	Dissertation	60	5	July	MA Education (Educational Leadership)

Structure and Points of Progression – Part-time (2 years)

MA Education (Part-time 2 years)

Module Code	Module Title	Credits	Delivery Sequence	Assessment Point	Progression Point
EDCM53	Research Design	30	1	Dec	
EDCM56	Small Supported Independent Study	30	2	May	Postgraduate Certificate
EDCM55	Becoming a Reflective Practitioner	30	3	Dec	
EDCM54	Values-Based Education	30	4	July	Postgraduate Diploma
EDCM57	Dissertation	60	5	July	MA Education

MA Education (Coaching, Mentoring & Leadership) (Part-time 2 years)

Module Code	Module Title	Credits	Delivery Sequence	Assessment Point	Progression Point
PCMM51	Advanced Coaching & Mentoring	30	1	Dec & Feb	
PCMM52	Coaching & Mentoring in Practice	30	2	July	Postgraduate Certificate Coaching & Mentoring
EDCM56	Small Supported Independent Study	30	2	May	
EDCM58	Leadership in Contexts	30	3	Dec	Postgraduate Diploma
EDCM57	Dissertation	60	4	July	MA Education (Coaching, Mentoring & Leadership)

MA Education (Disability) (part-time 2 years)

Module Code	Module Title	Credits	Delivery Sequence	Assessment Point	Progression Point
EDCM53	Research Design	30	1	Dec	
EDCM56	Small Supported Independent Study	30	2	May	Postgraduate Certificate
EDCM59	Disability & Society: An integrative approach to disability and impairment	30	3	July	
EDCM60	Disability & Society: Theorising disability in local contexts	30	4	Dec	Postgraduate Diploma
EDCM57	Dissertation	60	5	July	MA Education (Disability)

MA Education (Educational Leadership) (part-time 2 years)

Module Code	Module Title	Credits	Delivery Sequence	Assessment Point	Progression Point
EDCM53	Research Design	30	1	Dec	
EDCM56	Small Supported Independent Study	30	2	May	Postgraduate Certificate
EDCM62	Leadership in Educational Contexts	30	3	July	
EDCM61	Strategic Leadership & Governance in Education	30	4	Dec	Postgraduate Diploma
EDCM57	Dissertation	60	5	July	MA Education (Educational Leadership)

MA Education (Coaching, Mentoring & Leadership) (Part-time 3 years)

Module Code	Module Title	Credits	Delivery Sequence	Assessment Point	Progression Point
PCMM51	Advanced Coaching & Mentoring	30	1	Dec & Feb	
PCMM52	Coaching & Mentoring in Practice	30	2	July	Postgraduate Certificate Coaching & Mentoring
EDCM58	Leadership in Context	30	3	Dec	
EDCM56	Small Supported Independent Study	30	4	May	Postgraduate Diploma
EDCM57	Dissertation	60	5	July	MA Education (Coaching, Mentoring & Leadership)

11. Accrediting Professional Body /Professional Regulatory and Statutory Body (PSRB)

N/A

12. Professional Advisory Group

A Professional Advisory Group (PAG) has been established at Marjon Cornwall Campus and is constituted of representatives of all educational stakeholders in the county. This PAG has been useful for informing the MA Education programme for delivery in Cornwall and for wider delivery.

13. Academic Progression Opportunities

On successful completion of the MA Education, holders of the award may opt to progress to doctoral study and/or other higher study to advance research and practice within their specialist field(s). A number of former students have opted to progress in this way and undertake doctoral study in areas such as naïve realism, forces children and South West literature and authors.

14. Employability and Career Progression Opportunities

Achieving the MA Education supports a range of career progression routes within education, training and professional development settings. MA Education graduates possess highly transferrable and advanced, adaptable skills. Most graduates are already employed and include Heads, Deputy Heads, Principals, Vice-Principals, Middle Leaders, subject experts/ trainers, military leaders and managers and work in a variety of educational and other settings. Other graduates from a range of environments including the military, private enterprise, health and other sectors have enhanced their CVs and wider professional practice and are thus able to progress and/or change careers.

Employability is embedded within the programme through an overarching focus of developing and enhancing students' knowledge and understanding, intellectual, practical and transferable skills in their specialist fields. This is achieved through a range of work-related, solutions-focused approaches to 'real world' issues including transformational and strategic change. The MAEd pathways support students to develop and/or enhance the following employability skills:

- **Analytical thinking and innovation** – students are able to identify and define problems, extract key information from data and develop workable solutions for the problems identified to test and verify the cause of the problem and develop solutions to resolve the problems identified.
- **Active learning and reflective practice** – students are in charge of their own learning through meaningful activities. They think about and apply what they are learning and are able to reflect in order to improve future performance.
- **Creativity, originality and initiative** – students are able to perceive the world in new ways, to find hidden patterns and to generate new solutions. Students develop the ability to assess situations and initiate solutions independently.
- **Critical thinking and analysis** - students have the ability to actively conceptualise, analyse and synthesise information objectively and make a reasoned judgment to reach an answer or conclusion
- **Complex problem-solving** – students are able to identify complex problems and review related information in order to develop and evaluate options and implement solutions in real-world settings.
- **Emotional intelligence** – students are able to recognise and manage their emotions, and the emotions of others, both individually and in groups.
- **Reasoning, problem-solving and ideation** – students are able to consider issues and situations in a sensible way using logic and imagination and have the capacity to form intelligent solutions
- **Systems analysis and evaluation** – students are able to study a process or situation in order to identify its goals and purposes and create systems and procedures that will achieve them in an efficient way.

Digital Skills:

- **ICT Proficiency and Productivity** – students are able to use devices (such as laptops, smartphones and touch screens), and identify and use applications, software and systems that are relevant and most suited to different tasks (e.g. text editing, presentations, spreadsheets and basic screen recording software).
- **Digital Collaboration, Participation, Communication** – students are able to communicate effectively and appropriately using a variety of digital media such as text-based forums, online video and audio, email, blog posts and social media. They can also participate in digital teams and collaborate with others in digital spaces (e.g. using Google docs, group forums, social media, file sharing applications, Hub).
- **Finding Digital Information and Data Management** – students have an understanding of different data storage systems and file types (e.g. using network drives, cloud storage and external storage devices). They are able to identify and use appropriate digital productivity tools to find information (e.g. using Marjon

Mobile app, advanced online searches, Mendeley, Discovery). They are also able to manage, organise and analyse data or information (e.g. folder and file organisation, use of analytical tools within Spreadsheets and Databases).

- **Digital Learning and Teaching** – students are able to identify and use digital learning resources, apps and services (e.g. the virtual learning environment, Panopto Replay, podcasts, online tutorials). They are also able to participate in digital assessment such as online quizzes and exams and receive and reflect on digital feedback (e.g. Turnitin).
- **Digital Problem Solving, Creation & Development** – students are able to identify and use digital tools to solve problems and answer questions (e.g. Microsoft Office help, Digital Skills Help, TelKit, online surveys).

15. Support for Students and for Student Learning

The University recognises the value of the whole student experience within Higher Education and 'on campus' students have full access to Marjon's facilities for academic and pastoral support and guidance. Students attending the programme at locations other than Marjon's Plymouth campus (e.g. Truro campus) are able to access the extensive support and guidance available online via the virtual learning environment and elsewhere, and via telephone, Skype and Facetime contact. The Student Support team offers a confidential and comprehensive service to guide and support students through their studies in the following areas:

- Academic Advice
- Academic Skills
- Accommodation
- Disability and Inclusion Advice Service
- Finance and Welfare
- Health
- Student Counselling and Well-being
- Student Volunteering

Student support and guidance is further promoted by the following:

- Academic tutorial staff, including programme leaders, module leaders and tutors
- The university's Futures team
- Extensive library, and other learning resources, and facilities
- Library and study skills guidance material
- Programme handbooks, and module guides
- The Chaplaincy Centre which is at the heart of the University and is used for social gathering, quiet reflection and prayer.

16. Student Feedback Mechanisms

The programme team seek to develop positive relationships with participants through ongoing and continuous dialogue and regular communication.

Feedback at programme level will be achieved through programme and module evaluations, mid

module evaluations, end of semester evaluations and the staff student liaison committee. In addition, students will be invited to participate in the Postgraduate Taught Experience Survey (PTES).

17. Other Stakeholder Feedback

Feedback from graduates is actively sought and a number of graduates have been only too willing to offer testimonials for the programme's website. In addition, feedback from wider stakeholders is captured through the Academic Link Tutor liaison with approved partners where Masters' provision is validated to that partner e.g. Achievement for All and The Ambition Institute

18. Quality and Enhancement Mechanisms

The quality of the student experience and the standards of the awards are managed, and quality assured through the University's regulations policies and procedures. Student achievement and progression is managed through the Module Assessment Boards (MABs) and the Progression and Award Boards (PABs). Programmes are reviewed annually through University annual monitoring processes, including external examiner contributions, and incorporate student feedback mechanisms at both modular and the programme level reported formally through the University's annual monitoring and reporting cycle.

