

Academic Integrity: KEEPING IT REAL

At Marjon, academic integrity is all about showing your own learning, giving credit where it's due, and being honest about how your work was produced.

We know students are learning and sometimes make mistakes. That's why not every academic integrity concern automatically becomes a misconduct case.

What happens if a concern is raised?

If a tutor notices something that needs checking, do not panic. The first step is always a review of the information available before any decision is made.

Sometimes it is just a learning opportunity

If a concern is considered Poor Academic Practice, no misconduct finding is made, no penalty is applied, and support is offered to help you improve.

You'll have the chance to be heard

You may be invited to a meeting to discuss the concern, look at the relevant information and explain your perspective.

Possible outcomes

No Further Action; Poor Academic Practice; Programme-Level Determination; or a Formal Investigation (Stage 1 or Stage 2).

What about Artificial Intelligence (AI)?

AI can be a useful tool but always check assessment guidance and do not submit AI-generated work as your own.

Your rights matter

You can know the concern, see the information being considered, respond, access support and appeal where appropriate.

Remember

Be honest, reference sources, keep drafts, use AI responsibly and ask for help when unsure.

This Quick Guide and Flowchart are intended to provide a simple overview of Marjon's Academic Integrity Procedure. They do not replace the official procedure, which remains the definitive source of information.

All cases will be considered in accordance with the full Academic Integrity Procedure. Where there is any difference between this guide and the procedure, the provisions of the procedure will take precedence.

Students and staff should refer to the full Academic Integrity Procedure for complete information on definitions, processes, outcomes, rights, responsibilities, timescales, and appeals.

DON'T FORGET!

You can also check out **Marjon's Academic Integrity and Plagiarism** and **Copyright** pages in the Study Skills section of My Marjon for FAQs and information on how to avoid plagiarism in your work.

MyMarjon



**Academic Integrity
and Plagiarism**



Copyright



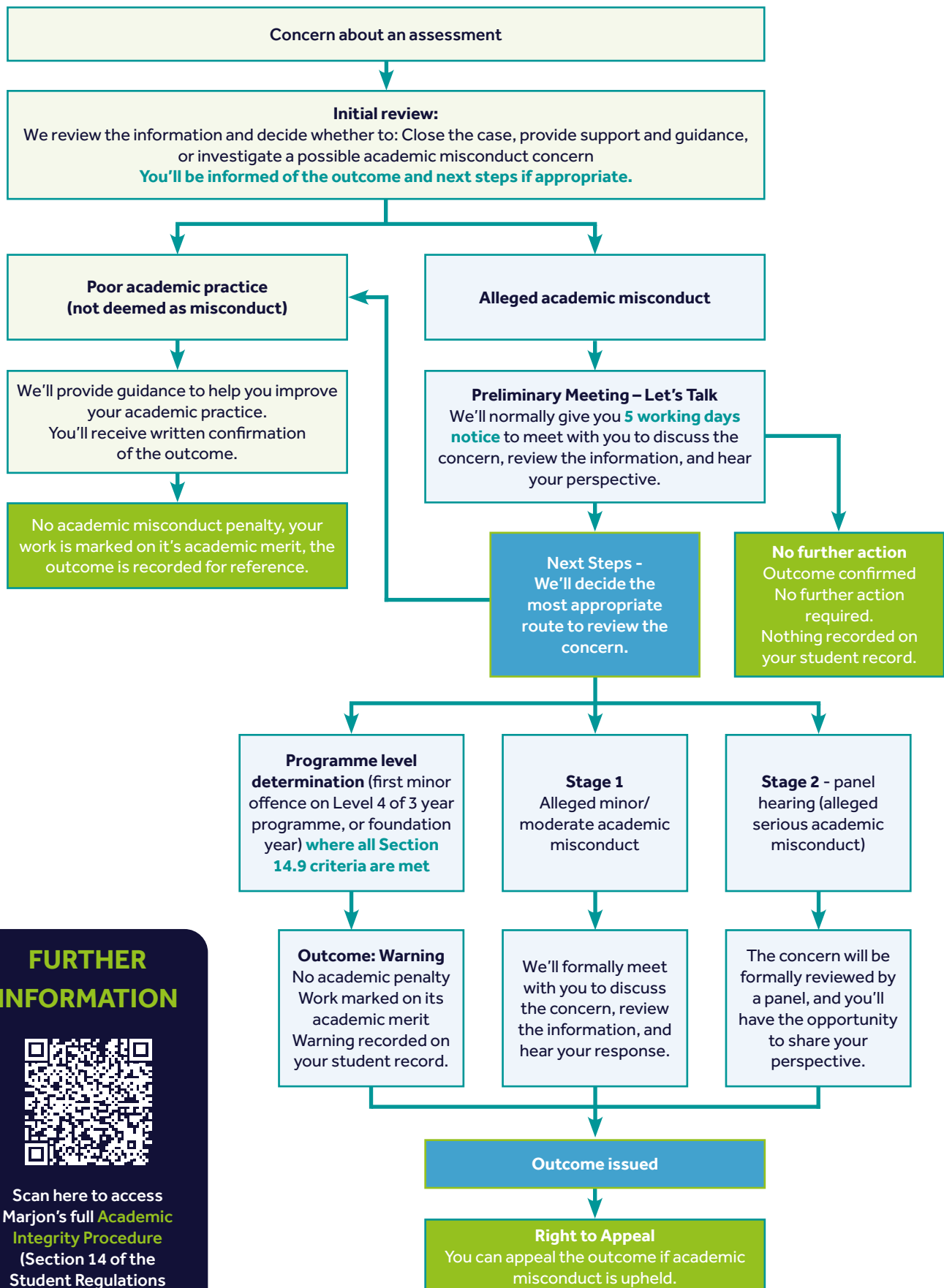
EXTERNAL OMBUDSMAN

If you remain dissatisfied after the appropriate internal processes have been completed, you may ask the Office of the Independent Adjudicator (OIA) to review your case. You must submit your request to the OIA within 12 months of the date of your Completion of Procedures Letter. The OIA will not normally review a case until the University has issued a Completion of Procedures Letter.

We recognise that being involved in an Academic Integrity process can feel concerning. If you are involved in the process, advice and support are available from Student Wellbeing and Support (StudentSupport@marjon.ac.uk) and the Marjon Student Union (marjonsu@marjon.ac.uk).

We can make reasonable adjustments to the process – tell us what you need.

ACADEMIC INTEGRITY PROCEDURE - FLOWCHART



FURTHER INFORMATION



Scan here to access
Marjon's full **Academic
Integrity Procedure**
(Section 14 of the
Student Regulations
Framework)