

STUDENT REGULATIONS FRAMEWORK

LOG OF CHANGES WITH EFFECT FROM 2025-26

SECTION	CHANGES
General	<ul style="list-style-type: none"> Minor textual revision undertaken throughout, to simplify and clarify the text where appropriate and reflect current institutional structures. In light of the University's academic restructure, academic teams should pay close attention to references and responsibilities in relation to Dean of Faculty, Associate Dean, Academic Director, Faculty, and Academic Department. Clarification has been provided regarding reasonable adjustments (<i>10.1 Fitness to Practise – Introduction [10.1.12]</i>), <i>16.1 Academic Appeal Procedure – Introduction [16.1.6]</i>, <i>17.1 Complaints Procedure – Introduction [17.1.5]</i>, <i>17.8 Complaints Procedure – Early Resolution Stage [17.8.2]</i>).
SECTION 3: ASSESSMENT REGULATIONS AND PROCEDURES	
3.12 Extenuating Circumstances	<ul style="list-style-type: none"> Clarification added that deferred assessments will normally involve new assessment tasks (e.g. new essay title) (3.12.5). "Mode" added for clarification (3.12.5).
SECTION 4: EXTENUATING CIRCUMSTANCES	
4.3 Examples of Extenuating Circumstances	"Partner" added to "The death or serious illness of a close family member, friend, or partner" (4.3.1).
4.12 The 'Fit to Sit' Principle	<ul style="list-style-type: none"> Clarification added that deferred assessments will normally involve new assessment tasks (e.g. new essay title) (4.12.5). "Mode" added for clarification (4.12.5).
SECTION 6:	
6.3 Retrieval of Failure – Resit and Deferral	<ul style="list-style-type: none"> Clarification added, as underlined: <ul style="list-style-type: none"> The University defines a resit as a <u>second</u> attempt and will cover only the failed assessment, rather than requiring reassessment of the entire module (6.3.1). In accredited programmes requiring students to pass all assessment components, <u>if not all elements were attempted</u>, the resit mark for the module will <u>remain uncapped provided that all other assessment components in the first attempt were successfully passed</u>. Additional clarification provided: <ul style="list-style-type: none"> "Resit and deferred assessments will normally involve new assessment tasks (e.g. new essay title) rather than revisions of previously submitted work. However, in the

	<p>case of an honours project or a reflective piece of assessment, students may be allowed to revise and resubmit their original work” (6.3.7).</p> <ul style="list-style-type: none"> - “Students are allowed a maximum of three attempts for any assessment regardless of their programme of study, and subject to normal resit and deferral regulations, unless they are repeating the entire stage (see 6.4.1, 6.5.3 and 6.6.2). These attempts include a first attempt, a resit attempt and, exceptionally, a third attempt if the assessment is deferred or a module retaken” (6.3.16). • Added “Resit opportunities for Postgraduate students will take place following the Semester C Assessment Boards as set out in the University’s Assessment Calendar for Postgraduate Students” (6.3.17).
6.4 Retrieval of Failure - Retake	<ul style="list-style-type: none"> • Added “All assessment for the module must be retaken” (6.4.1).
6.5 Retrieval of Failure - Failure on Undergraduate Programmes & 6.6 Retrieval of Failure - Failure on Taught Postgraduate Programmes	<ul style="list-style-type: none"> • Additional clarification provided: “To be eligible for a resit opportunity, students must meet the progression regulation in Section 5.2.4. This allows students to carry forward (trail) a failed assessment in either one 20-credit module or two 10-credit modules, provided they have attempted the assessment and a mark is recorded, either prior to or following any resit. Students must have also obtained an average module mark of 50% across the previous stage” (6.5.4, 6.6.3).
SECTION 8: REGULATIONS FOR ACADEMIC AWARDS	
8.3 List of Awards	<ul style="list-style-type: none"> • Added Master of Osteopathy (MOst), Master of Physiotherapy (MPhysio), and Master of Psychotherapy and Counselling (MPsy). Removed ‘Most’ and ‘MSound’ (8.3.15).
8.8 Maximum Period of Registration	<ul style="list-style-type: none"> • Added: “A student who voluntarily exits the programme with an Ordinary Degree, without attempting the Honours project, may normally be permitted to return and complete the Honours project within a five-year period. This is subject to the approval of the Programme/Programme Area Leader and the Academic Registrar. However, this provision does not apply to students who exit with an Ordinary Degree due to non-completion resulting from failed modules. Any Honours ‘top-up’ must be completed within the standard maximum period of registration, as outlined above” (8.8.3).
SECTION 11: ATTENDANCE, INTERRUPTION, WITHDRAWAL AND FEES	
11.3 Interruption of Studies	<ul style="list-style-type: none"> • Added: “Deadlines for requesting an interruption of studies are normally set around 4 weeks before the student’s final assessment board each year” (11.3.1).
11.4 Withdrawing from the University	<ul style="list-style-type: none"> • Clarification provided that if a student is withdrawn following a decision by the Progression and Award Board, the date of the Board meeting will be recorded as the student's last date of attendance (11.4.5).
11.7 Fees Policy for Students who Withdraw or Interrupt	<ul style="list-style-type: none"> • Clarification provided, as underlined: “Students withdrawing or interrupting for any reason between the start date of course plus 27 <u>calendar</u> days inclusive will be exempted from fees. <u>This equates to a period of 28 calendar days</u>” (11.7.1).

SECTION 12: ASSESSMENT PRACTICES	
12.3 Programme Assessment	<ul style="list-style-type: none"> Clarification provided, as underlined: “The following elements are <u>normally excluded from the word count, unless otherwise specified in the assessment brief: titles; abstracts; acknowledgements; table of contents; list of abbreviations; reference list; bibliography; appendices; captions for images, figures and tables</u>” (12.3.3).
12.8 Examination Timetables	<ul style="list-style-type: none"> Added “Exams scheduled outside of the designated Assessment Weeks will not be centrally administered and must instead be organised and managed by the individual programme teams” (12.8.1).
SECTION 14: ACADEMIC INTEGRITY PROCEDURE	
Section 14 Academic Integrity Procedure	<ul style="list-style-type: none"> Clarified throughout that the “responsible officer” is the Programme Leader/Programme Area Leader.
14.5 Academic Misconduct – Stage One Procedures Academic Misconduct <u>not</u> relating to the inappropriate use of artificial intelligence (AI)	<ul style="list-style-type: none"> Clarification added that: <ul style="list-style-type: none"> If academic misconduct is proven during the resit period, the assessment will be marked as failed. No further resit opportunity will be granted in line with Section 6 of the Student Regulations Framework (14.5.2). the Programme Leader/Programme Area Leader’s written decision should include the reason(s) for the decision (14.5.3).
14.5 Academic Misconduct – Stage One Procedures Academic Misconduct relating to the inappropriate use of artificial intelligence (AI)	<ul style="list-style-type: none"> Clarification added: <ul style="list-style-type: none"> “For first-time instances of inappropriate use of AI, Stage One procedures will normally apply. The default sanction in such cases — regardless of level of study — is resubmission of the assignment free of academic misconduct, for an <i>uncapped</i> mark, following an advisory meeting with the Programme Leader/Programme Area Leader. Any subsequent instances of AI-related academic misconduct must be referred to Stage Two. However, where the Programme Leader/Programme Area Leader believes that a case involves substantial misuse of AI — constituting significant academic misconduct — they may, by exception, refer the matter directly to Stage Two, even if it is a first offence. This is particularly appropriate where the standard Stage One sanction (resubmission for an <i>uncapped</i> mark) is deemed insufficient” (14.5.4). “If the student has failed the assessment, the failure would automatically rule out the appropriateness of the Stage One sanction (i.e. resubmission for an <i>uncapped</i> mark); therefore, in this instance, the case should be considered under Stage Two of these procedures” (14.5.5). “If a student is found to have used AI inappropriately during the resit period, the assessment will be marked as failed, regardless of whether it is a first offence. No further resit opportunity will be granted in line with Section 6 of the Student Regulations Framework” (14.5.6). Clarification added that the Programme Leader/Programme Area Leader’s written decision should include the reason(s) for the decision (14.5.7).

14.6 Academic Misconduct – Stage Two Procedures	<ul style="list-style-type: none"> • Clarification added that: <ul style="list-style-type: none"> - If academic misconduct is proven during the resit period, the assessment will be marked as failed. No further resit opportunity will be granted in line with Section 6 of the Student Regulations Framework (14.6.6). - The decision letter should clarify the reason(s) for the decision (14.6.8).
SECTION 15: STUDENT MISCONDUCT PROCEDURE	
15.2 Examples of Misconduct	<ul style="list-style-type: none"> • Additional example added: “Failure to maintain effective relationships and to deal efficiently and politely with peers, University staff, University support services, and/or external stakeholders” (15.2.1).
SECTION 16: ACADEMIC APPEAL PROCEDURE	
16.3 Grounds of Appeal	<ul style="list-style-type: none"> • Slight revision to wording with the aim of simplifying/providing further clarification around “material circumstances” as a ground for appeal (16.3.1 [a]). • Additional clarification added regarding what is meant by an additional assessment opportunity – “e.g. new essay title” (16.3.3).
16.8 Submission of Appeal	<ul style="list-style-type: none"> • Clarification provided on why an appeal may be rejected following an initial assessment, and, that the student has the right to request a review. Also clarified that the students are normally informed of the process to be followed in relation to their appeal submission within five working days of its receipt (16.8.4).
SECTION 17: COMPLAINTS PROCEDURE	
17.1 The University’s Commitment on Complaints & 17.11 Office of the Independent Adjudicator for Higher Education (OIA)	<ul style="list-style-type: none"> • Clarification provided that complaints from applicants regarding admissions decisions will be addressed under the Complaints Procedure; however, an applicant would be unable to have their case reviewed by the OIA unless they are a former student of the University applying for re-admission and their complaint relates to their previous period of study (17.1.7 & 17.11.4).
17.9 Formal Stage (Stage Two)	<ul style="list-style-type: none"> • Clarification provided that the complainant should contact the Academic Standards Officer if they feel they need to submit their complaint in an alternative format (17.9.2). • Reference to the University’s “compensation protocol” replaced with “Refund and Compensation Policy” (17.9.18).
17.10 Review Stage (Stage Three)	<ul style="list-style-type: none"> • Clarification provided that a rehearing of a formal complaint will be final and there will be no further opportunity to request a review. Considering this, the University will ensure that the outcome of the rehearing is no less favourable to the complainant than that of the original hearing. The decision letter issued to the complainant following the rehearing will also serve as a Completion of Procedures Letter (17.10.3).