

RDAP: Regulations & Completions Working Group

Serviced by:	<i>Research and Knowledge Exchange Support Officer</i>
Reports to:	<i>Research and Knowledge Exchange Committee</i>

1. Terms of Reference

- 1.1 Responsible for drafting Plymouth Marjon University Postgraduate Research Regulations for implementation once Research Degree Awarding Powers have been awarded (Criterion G).
- 1.2 Responsible for consideration of a transition plan for existing PGR students from the University of Chichester accreditation to Plymouth Marjon University PGR degree awards.
- 1.3 Responsible for the review of conferrals and benchmarking of student progression and completion rates (Criterion H).

Membership

The composition of the RDAP: Regulations & Completions Working Group will include:

- Director of Doctoral College (Chair)
- Head of Quality & Standards
- Academic Standards Officer
- Two active PGR supervisors and/or PGR Coordinators
- One representative of the University of Chichester
- In attendance: Research and Knowledge Exchange Support Officer (Secretary)

Operation

The working group will organise to meet monthly. However, it will only meet as and when required to conduct its business, reporting to Research & Knowledge Exchange Committee via an Action Log.

Issuing Institution	University of St Mark & St John
Issuing Authority	Senate
Document Title	Terms of Reference – RDAP: Regulations & Completions Working Group
Document Reference	L:\ Committees\Terms of Reference
Version	1.0
Custodian	Academic Standards Officer and Clerk to Senate
Document Date	20th May 2023
Last Amended	20th May 2023
Sensitivity	Unclassified
Circulation	Website, e-mail on request
Effective from	Date of most recent amendment
Review Date	Start of 2023-24 academic session
Effective until	Ongoing
History	Version 1.0 approved by Chair's Action, 7 th September 2023.

RDAP: Research Environment Working Group

Serviced by:	<i>Research and Knowledge Exchange Support Officer</i>
Reports to:	<i>Research and Knowledge Exchange Committee</i>

1. Terms of Reference

- 1.1 Responsible for the development of the Plymouth Marjon University self-assessment document to support the university application for Research Degree Awarding Powers.
- 1.2 Responsible for seeking external advice and guidance to ensure the self-assessment document meets the criterion for Research Degree Awarding Powers:
 - a. The self-assessment adequately addresses the scope of each DAPs criterion and the evidence requirements/outcomes
 - b. The self-assessment is supported by relevant and appropriate evidence that has been selected judiciously and is well organised
 - c. There is a sufficient level of self-criticality demonstrated
 - d. There are any critical issues or recent or impending major developments that could affect gathering of evidence in the scrutiny period
 - e. Overall, the self-assessment and evidence base forms a reasonable basis to support a detailed scrutiny.

Membership

The composition of the RDAP: Research Environment Working Group will include:

- Deputy Vice Chancellor, Research and Knowledge Exchange (Chair)
- University Secretary & Registrar
- Two active PGR supervisors and/or Research and Knowledge Exchange Group convenors
- Two PGR students
- One representative of Academic Management Team or University Board of Studies

- One or two external independent advisor(s)
- In attendance: Research and Knowledge Exchange Support Officer (Secretary)

Operation

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Issuing Institution	University of St Mark & St John
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Document Title	Terms of Reference – RDAP: Research Environment Working Group
Document Reference	L:\ Committees\Terms of Reference
Version	1.0
Custodian	Academic Standards Officer and Clerk to Senate
Document Date	20th May 2023
Last Amended	20th May 2023
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RDAP: Data, Metrics and Evidence Support Working Group

Serviced by:	<i>Research and Knowledge Exchange Support Officer</i>
Reports to:	<i>Research and Knowledge Exchange Committee</i>

1. Terms of Reference

- 1.1 Responsible for the collation of all metrics and data to support the evidence required for Plymouth Marjon University application for Research Degree Awarding Powers.
- 1.2 To review the robustness of the data and evidence.
- 1.3 Responsible for data collection linked to Criterion F Academic Staff and all additional evidence sources from RDAP: Regulations & Completions Working Group and RDAP: Research Environment Working Group in preparation for the submission of the RDAP application.
- 1.4 Data and evidence to be collected, reviewed, and verified for academic years 2019-2020 to 2023-4 ensuring systematic data collection and monitoring is embedded.

Membership

The composition of the RDAP: Data, Metrics & Evidence Support Working Group will include:

- Head of Research and Knowledge Exchange (Chair)
- Head of Information & Planning
- One representative of Research & Knowledge Exchange Committee
- One representative of Academic Management Team
- One or two external independent advisor(s)
- In attendance: Research and Knowledge Exchange Support Officer (Secretary)

Operation

The working group will organise to meet monthly. However, it will only meet as and when required to conduct its business, reporting to Research & Knowledge Exchange Committee via an Action Log.

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Version	1.0
Custodian	Academic Standards Officer and Clerk to Senate
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Last Amended	20th May 2023
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