

ACADEMIC PARTNERSHIPS COMMITTEE

Serviced by: *Partnerships Team*

Reports to: *Academic Strategy, Planning and Partnerships Committee*

1. Terms of Reference

- 1.1 To be responsible for ensuring procedures and processes for the management of academic partnerships are in accordance with the OfS Regulatory Framework and UK Quality Code for Higher Education
- 1.2 To be responsible for triangulating information sources in a timely way on matters that impact on the performance of academic partners in relation to admissions, quality of teaching and learning, and assessment and standards of award in line with University and regulatory expectations.
- 1.3 To receive and approve annual risk assessment and due diligence reports, Academic Liaison Tutor Reports, partner annual monitoring reports and period review reports. Identifying good practice, risks and concerns to the Academic Strategy, Planning and Partnerships Committee
- 1.4 To be responsible for ensuring appropriate monitoring mechanisms for fair practice, quality assurance and risk management are undertaken in accordance with QAA, OfS, DfE, UKVI, UUK frameworks and any other external requirements
- 1.5 To be responsible for the development and management of an academic partnership risk register, monitoring strategic, financial, legal, reputational and regulatory risk. Report key changes in risk to the Academic Strategy, Planning and Partnerships Committee. This includes:
 - monitoring of any improvement plan arising from Periodic Reviews or from academic partnerships identified as at 'risk'

- monitoring of outcomes and actions arising from the annual monitoring cycle
 - oversight of any termination arrangement to ensure minimal impact on students
- 1.6 To be responsible for maintaining and managing the University's register of academic partners
- 1.7 To oversee the effectiveness of the University's Academic Liaison Tutor system, developing an appropriate role descriptor and monitoring activity.
- 1.8 Report regularly to Academic Strategy, Planning and Partnership Committee on the standards and effectiveness of partnership arrangements advising on strategic direction, overall effectiveness, performance and integrity of programmes and academic partners.

2. Membership

2.1 The membership of the Partnerships Committee shall be as follows:

- Dean of Academic Partnership Network (Chair)
- Academic Registrar
- Partnership Manager
- Associate Dean Academic Partnership Network
- Academic Director ALTs
- Academic Director Student Success Partnership Network
- Academic Director of Teaching and Learning
- A member of the Admissions team
- A member of Student Support Services
- Deputy Director Finance (or nominee)
- Student Union President or Deputy President
- A member of the Partnership Team (Secretary) (in attendance)

2.2 Members shall normally serve for three years. A Student Union Sabbatical Officer will normally serve for the duration of their appointment.

2.3 The Chair may invite additional staff members, including the Deputy Vice Chancellor and Provost, to attend meetings. They may take part in discussion but not vote.

3. Frequency of Meetings and Conduct of Business

3.1 The Partnerships Committee will normally meet six times during the Academic Year.

3.2 Meetings will be sequenced to provide consistency with the outputs of the Quality Cycle.

3.3 Meetings will be quorate when at least 50% of the Committee, including the Chair are in attendance.

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