

RESEARCH AND KNOWLEDGE EXCHANGE COMMITTEE

Serviced by:	<i>Research and Knowledge Exchange Support Officer</i>
Reports to:	<i>Senate</i>

1. Terms of Reference

- 1.1 To be responsible for the development of research and knowledge exchange strategy providing regular monitoring reports and updates, including on relevant key performance indicators.
- 1.2 To be responsible for the implementation and evaluation of research and knowledge exchange related policies and procedures ensuring alignment with relevant regulatory frameworks.
- 1.3 To prepare and recommend to Senate responses to external assessment exercises and consultations related to research and knowledge exchange.
- 1.4 To receive post-graduate research student feedback, including external survey outcomes, and ensure that action plans are developed and progress monitored.
- 1.5 To debate, review and recommend approaches to improve the research and knowledge exchange culture, environment and performance within the University and make recommendations for action to the University's Executive Leadership Team and/or Senate.
- 1.6 To be responsible for ensuring effective governance is in place for research and knowledge exchange funding.
- 1.7 To receive from committees, panels and/or working group reports on specific aspects of research and knowledge exchange at the University and consider aspects that might need broader consideration and/or referral including:

- 1.7.1 To receive from the University Research Ethics Committee a report regarding ethical issues arising from research and confirmation of alignment with University ethical approval policies and procedures.
- 1.7.2 To receive from the Research Degrees Scrutiny Committee a report regarding post-graduate research student policies and procedures, confirmation of status updates of post-graduate research students and any related issues that arise
- 1.7.3 To receive from Research Degree Awarding Powers working groups updates on progress, action plans and any related matters requiring review or recommendation.
- 1.8 To ensure that the above duties are carried out with due regard to equality and diversity thereby avoiding discrimination, challenging systemic barriers that perpetuate inequalities and promoting inclusion.

2. Membership

The Committee reserves the right to co-opt members for fixed term periods as appropriate.

- Dean of Research and Knowledge Exchange (Chair)
- Deputy Vice-Chancellor and Provost
- Chair of the Research Ethics Committee
- Head of Doctoral College
- Dean of Place and Social Purpose
- Head of Research and Knowledge Exchange
- Associate Dean of Academic Partnerships
- Three Academic Directors Research and Knowledge Exchange
- One Department Director (rotational post)
- One representative of the Library

- Two representatives of the University's academic community who are active in research or knowledge exchange*
- A postgraduate research student who has been elected by the postgraduate student body to be its representative for a period between one and three years
- In attendance: Research and Knowledge Exchange Support Officer (Secretary)

*to serve normally for a period of three years with possible extension where appropriate at the Research and Knowledge Exchange Committee's discretion

3. Frequency of Meetings and Conduct of Business

- 3.1 The Committee will normally meet three times in each academic session, reporting to Senate via its minutes.
- 3.2 The quorum for the meeting will be 50% of the membership.
- 3.3 In their absence, the Chair may nominate a member of the Committee, who is also a member of Senate to chair the meeting.

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	<p>Version 1.11 approved by Chair's Action, 21st August 2017.</p> <p>Version 1.12 approved by Chair's Action, 14th September 2018.</p> <p>Version 1.13 approved by Senate, 10th April 2019: committee re-named (formerly the Research Committee).</p> <p>Version 1.14 approved by Chair's Action, 2nd September 2019.</p> <p>Version 1.15 approved by Chair's Action, 23rd September 2020.</p> <p>Version 1.16 approved by Senate, 30th June 2021.</p> <p>Version 1.17 approved by Senate, 6th July 2022.</p> <p>Version 1.18 approved by Senate, 5th July 2023.</p> <p>Version 1.19 approved by Senate, 3rd July 2024.</p> <p>Version 1.20 approved by Senate, 2nd July 2025.</p>
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