

# ACADEMIC STRATEGY, PLANNING AND PARTNERSHIPS COMMITTEE

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| <b>Serviced by:</b> | <i>Quality and Academic Standards Unit</i> |
| <b>Reports to:</b>  | <i>Senate</i>                              |

## 1. Terms of Reference

- 1.1 To be responsible for the academic planning, maintenance, development, monitoring, and review of the University's portfolio, in the context of Marjon 2030 and strategic delivery priorities.
- 1.2 To be responsible for the strategic direction of the University's collaborative partnerships and provision, recommending the approval of new partners, the extension and/or expansion of existing arrangements, the suspension and or termination of partners and the establishment of articulation arrangements.
- 1.3 To approve on behalf of Senate, proposals for new or the withdrawal of existing undergraduate and taught postgraduate programmes ensuring that resourcing, implementation, and impact on students have been fully considered and addressed.
- 1.4 To approve proposals and validation of short courses and non-credit bearing CPD provision on behalf of Senate ensuring that resourcing, implementation, and impact on students have been fully considered and addressed.
- 1.5 To receive regular overview reports including confirmation of new programmes in line with the curriculum development plan, recruitment to new programmes approved at the 12-month and 24-month after an initial intake.
- 1.6 To report annually to Senate on the development of the University's academic portfolio.

- 1.7 To review, monitor and mitigate risk in relation to taught provision and via the Partnerships Committee for registered and TNE provision. Identifying risks that need escalating to the strategic risk register.
- 1.8 To oversee the development and use — and monitor the effectiveness of — formal legal agreements with collaborative partner institutions, to ensure they provide appropriate safeguards for the University and its students.
- 1.9 To support the process and review of student number planning, approve adjustments to Academic Partner Fees and recommend to Senate any adjustments to Tuition Fees to ensure consistency, fairness and enable budgetary forecasting.
- 1.10 To receive from the Partnerships Committee good practice, risks and concerns linked to academic partner provision — including actions arising from Strategic Partnership Boards, Due Diligence and Risk Assessment processes — to ensure these remain effective, noting and approving action and improvement plans to mitigate risk.
- 1.11 To receive regular reports from the Partnerships Committee on the standards and effectiveness of partnership arrangements advising on strategic direction, overall effectiveness, performance and integrity of programmes and academic partners.
- 1.12 To receive overview reports on amendments to existing programmes and modules approved through the programme /module modification process and to consider overarching issues arising.
- 1.13 To assess the value for money of courses and identify lessons learned for future developments.

## **2. Membership**

2.1 The membership of the Academic Strategy, Planning and Partnerships Committee shall be as follows:

- Chief Academic Officer (Chair)
- Academic Registrar
- Dean(s) of Faculty
- Dean of the Academic Partnership Network
- Dean of Learning and Teaching
- An Academic Director of Department
- An academic representative from each Faculty
- Director of External Engagement
- Executive Director of Finance (or nominee)
- Student Union President or Deputy President
- A member of the Quality and Academic Standards Unit (Secretary) (in attendance)

2.2 Members shall normally serve for three years. A Student Union Sabbatical Officer will normally serve for the duration of their appointment.

2.3 The Vice-Chancellor receives the papers for information and, where applicable, comment.

2.4 In the absence of the Chair, a member of the committee — who is also a member of Senate — may chair the meeting, subject to quoracy.

## **3. Frequency of Meetings and Conduct of Business**

3.1 The Academic Strategy, Planning and Partnerships Committee will normally meet six times during the Academic Year.

- 3.2 Meetings will be sequenced to provide consistency with the outputs of the Quality Cycle.
- 3.3 Meetings will be quorate when at least 50% of the Committee, including the Chair or Deputy Chair, are in attendance.

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| <b>Issuing Institution</b> | Plymouth Marjon University                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |
| <b>Issuing Authority</b>   | Senate                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |
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| <b>Custodian</b>           | Academic Standards Officer and Clerk to Senate                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |
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