

## **MSF Membership Refund & Termination Policy**

We understand that circumstances can change throughout the year, and students may change their mind on joining a sports club after purchasing membership. However, once a membership has been purchased, or an individual has already begun training, the costs involved with running the club have already occurred. Therefore, we offer a tiered refund policy as detailed below:

- Up to 15 days after purchasing a membership, a student will receive a refund for the full amount of their purchase. Once this has processed, the student will lose all access and benefits of being an MSF member.
- Between 15-45 days after purchasing a membership, a student will receive a 50% refund. Once processed, the student will lose access and benefits of being an MSF member.
- After 45 days from purchasing a membership, a student will not be eligible for any refund on their purchase. As the student has not received a refund, they can continue having access to the benefits of being an MSF member as they still hold a membership.

**All requests for membership refunds must be sent in writing to the Sports Federation team via email on [msf@marjon.ac.uk](mailto:msf@marjon.ac.uk)**

The MSF may terminate or pause your membership immediately and at any time without further liability to you due to the following:

- You are on a Stage 2 Misconduct at Plymouth Marjon University.
- You have received a discipline outcome from the Marjon Sports Federation Executive Committee.
- Your study at Plymouth Marjon University has been terminated or you have deferred.

Please refer to the MSF Disciplinary Procedures for more information.